VENERABLE EDWARD MORGAN Catholic Primary School

ANNUAL GOVERNORS' REPORT to PARENTS 2022-2023

Email: emmail@hwbcymru.net Website: www.vemschool.co.uk Tel: 01244 830408 Caernarvon Close, Shotton, Flintshire, CH5 1AS

CONTENTS

SCHOOL GOVERNORS	4	
Diocesan Schools' Commissioner		4
Clerk to the Governors		4
SCHOOL STAFF 2022/2023	5	
Teaching Staff		5
Teaching Assistants		5
Other Staff		5
SCHOOL YEAR 2022/2023	6	
Dates of Meetings during 2022/2023		6
Inaugural Governors' Meeting - September 2022		6
Autumn Full Governors' Meeting - November 2022		6
Spring Full Governors' Meeting - March 2023		7
Summer Full Governors' Meeting - June 2023		7
A note from the Chair of Governors - Cllr D L Mackie		7
SCHOOL IMPROVEMENT PLAN	8	
School Improvement Priorities 2023/2024		8
LOVE & SUPPORT IN ALL WE ARE TAUGHT	9	
Religious Education		9
Additional Learning Needs		9
Dyslexia Friendly Schools Initiative		10
Primary / Secondary Transition		10
Transfer to High School		10
Educational Visits / Trips 2022-2023		11
Extra-Curricular Activities		11
WELSH LANGUAGE - YR IAITH GYMRAEG	12	
Welsh/Bilingualism		12
Criw Cymraeg		12
SCHOOL LINKS WITH PARENTS AND THE WIDER COMMUNITY	13	
Reporting to Parents		13
School Prospectus		

Friends of the School		14
Parking		
Community Links		14
OUR SCHOOL	15	
Our School Day		15
Pupil Numbers		
Dosbarth (Class) for School Year 2023/2024		16
Security, Health and Safety		16
Provision of Toilet Facilities		16
School Accommodation		16
Disabled Access		16
ATTENDANCE	17	
Attendance 2022/2023		17
Authorised Absence		
Unauthorised Absence		18
Request for Leave of Absence		18
Punctuality		19
	20	
Sold at Monkhouse.com		20
FINANCE	21	
Accounts		21
Forecast Budget 2023/2024		21
AUDITED SCHOOL FUND CERTIFICATE	22	
SCHOOL HOLIDAYS 2023/2024		
Autumn Term 2023		23
Spring Term 2024		23
Summer Term 2024		24
PROPOSED TERM DATES 2024/2025	25	
Autumn Term 2024		25
Spring Term 2025		
Summer Term 2025		25

SCHOOL GOVERNORS

Туре	Name	Termination of Office
Chair of Governors	Cllr D L Mackie	2026
Vice-Chair of Governors	Mrs A Payton	2025
	Canon J Stewart	2025
	Mr J Higgins	2025
Foundation Governors	Mrs A Payton	2025
	Mrs S Gregory	2025
	Mrs K Morgan	2025

VACANCIES - 2 x Foundation Governors

Community Governor	Miss K Morris	2023
Parent Governor	Mrs K Foster-Noble	under election
Headteacher Governor	Mrs R Langley	
Teacher Governor	Mrs A Doyle	under election
Staff Governor	Mrs L Prince	2025
LEA Governor	Cllr D L Mackie	2026
Minor Authority Governor	Cllr K Evans-Brown	2026

Diocesan Schools' Commissioner

Mrs W White

Clerk to the Governors

Mrs N Clarke, Venerable Edward Morgan School, Shotton, Flintshire, CH5 1AS

SCHOOL STAFF 2022/2023

Teaching Staff

- HEADTEACHER
 - o Mrs R Langley
- DEPUTY HEADTEACHER
 - Ms M Woodward
- FOUNDATION PHASE MANAGER
 - o Mrs A Moss
- TEACHERS
 - o Mrs D Roberts
 - o Mrs C Lovell
 - o Mrs S King
 - o Mrs R McCusker
 - Mrs A Doyle
 - o Mrs N Probert
 - o Mrs B Hardstaff
- PPA TEACHER / STAFF
 - o Mr P Kelly
 - Miss I Cook

Teaching Assistants

- HLTA
 - Mrs A Davies / Mrs S Brown
- TA's
 - o Mrs J Powell
 - o Mrs K Edge
 - o Mrs C McPartland
 - o Mrs C Williams
 - o Mrs L Prince

- o Mrs K Dooner
- Mrs D Szymanska
- o Mrs R Cuthbert
- Traveller Support TA
 - Mrs L Kingaby

Other Staff

- School Business Manager
 - o Mrs N Clarke
- Caretaker / Cleaners
 - $\circ \quad \text{Mr A Allen}$
 - o Mrs J Chesters
 - Mrs A Yale / Miss T Parry
- Breakfast Club / Midday Supervisors
 - o Mrs K Dooner
 - o Mrs L Prince
 - o Mrs C McPartland
 - o Mrs M Lever
 - Mrs H Williams
 - o Mrs J Chesters
 - o Mrs D Szymanska
 - o Miss R Connolly
 - o Mrs D Cox
 - Miss T Parry
- Newydd Catering Staff
 - Mrs M Bryan
 - Mrs S Delaney



SCHOOL YEAR 2022/2023

The Governors meet at least once a term to carry out the routine business of the school.

Dates of Meetings during 2022/2023

InAugural Governors' Meeting September 2022 SAC - Finance / Curriculum / Mission & Purpose November 2022 Autumn Termly Governors' Meeting November 2022 SAC - Finance / Curriculum / Mission & Purpose March 2023 Spring Termly Governors' Meeting March 2023 • SAC - Curriculum / Mission & Purpose June 2023 Summer Termly Governors' Meeting June 2023 •

The main business of the Full Governors' termly meetings during 2022/2023 was as follows:

Inaugural Governors' Meeting – September 2022

- Review membership of Statutory Committees
- Election of Officers
- Review of Statutory Policies
- Setting of Year's Meetings

Autumn Full Governors' Meeting – November 2022

- Reports from SAC Meetings (Finance / Mission & Purpose / Curriculum)
- FCC facing £24m deficit for 2023/2024-unsure how this will affect school budget
- Heads & Chairs of Governing Bodies to attend Budget Meeting at the end of November 2022
- Curriculum discussed SIP (School Improvement Plan)
 - Progress is being made in implementing new Code of Practice for ALN (Additional Learning Needs)

- Mission & Purpose updates from the Diocese
 - New RECD (Religious Education Curriculum Directory) to be implemented September 2023
 - Part of RSE (Relationship, Sex and Education) guidance means school will no longer follow 'Journey in Love'; However, school will adopt the new resource 'Life to the Full'

Spring Full Governors' Meeting – March 2023

- Guest Mrs B Hardstaff spoke about ALN Provision
- We lost HLTA (High Level Teaching Assistant) in February 2023
- Policy Reviews
- Deficit Budget will have an impact on school and staffing

Summer Full Governors' Meeting – June 2023

- Lockdown Procedure Head in charge followed by Deputy Head
- Need to reduce staff by 2.2 Teachers and 1 Teaching Assistant
- Internet Safety adopting the Digi 360 Policy from Hwb
- Relationships Policy recommended by Trauma Informed & Mental Health Diploma
- Diocese have paid for us to take part in the National Schools Singing Programme
- Queenie (Horse Sculpture) was moved to our school as it was designed by our pupils; in collaboration with Guardians of the Clock Tower, this legacy was created in celebration of Queen Elizabeth II Platinum Jubilee
- We've had 25 applications for Nursery September 2023
- Our FUN Club (After School Childcare) received an excellent Final Report on their 1st Inspection since 2020. Thank you to Mrs J Hall & Miss E Cruse-Harris for all their hard work and dedication.

A note from the Chair of Governors – Cllr D L Mackie

This year has seen school return to normal due to the lifting of the Covid-19 pandemic regulations. I would like to thank Mrs R Langley, the Senior Leadership Team and all the staff for the way they have continued to provide a high standard of education for all the pupils at our school. Thank you, too, to all the Governing Body for their voluntary efforts and commitment to the school.

Finally, thank you on behalf of the Governing Body, to all parents and carers for your support of the school, which continues to go from strength to strength. It is everyone working together for the benefit of all pupils that makes our school so successful.

Please do not hesitate to contact Governors regarding any query you may have. At present there are two vacancies for Foundation Governor.



SCHOOL IMPROVEMENT PLAN

The Headteacher and Leadership Team in conjunction with the Governing Body are responsible for drawing up the School Development Plan. The plan identifies the direction the school will take in delivering the curriculum and raising standards across the school. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements. The Annual School Improvement Plan for the 2023/24 academic year will be considered and approved by Governors and will be implemented by the staff.

School Improvement Priorities 2023/2024

The following priorities form the basis for the School Improvement Plan for the year 2023-2024 **Core priority 1:** To begin to implement the new RECD and RSE curriculum in line with the Curriculum for Wales.

Core priority 2: To ensure that agreed feedback is a consistent focus for all classes to ensure all pupils make effective progress.

Core priority 3: To improve opportunities for pupils to develop their digital skills progressively across the school.

Core priority 4: To further embed processes for supporting pupil and staff wellbeing.



LOVE & SUPPORT IN ALL WE ARE TAUGHT

Religious Education

Religious Education is at the heart of our curriculum here at Edward Morgan School. As a school we follow the Religious Education Curriculum Directory (RECD) 'To know you more clearly'.

Collective Worship in Venerable Edward Morgan Catholic Primary School is an integral part of school life and central to our Catholic tradition. While respecting diversity of belief and commitment; it is Catholic in character and has Christ at its heart. A daily Collective Worship is held in each classroom. A whole school Collective Worship takes place every Monday morning in the school hall.

We take opportunities to vary the location for Collective Worship, such as in the open and in Church when appropriate.

We ensure Collective Worship provides learners with a variety of experiences. It may be led by staff, the Gift Team or the children themselves.

The school has adopted the new policy for RSE (Relationship, Sex and Education) recommended by the Diocese and will use the 'Life to the Full' programme to deliver RSE across the school. This recommended programme of study for Catholic Schools supports the new RSE curriculum guidance.

Additional Learning Needs

We are committed to providing additional support to children with additional learning needs so that they can develop their skills and knowledge. This helps them to be independent learners. Children have additional learning needs if they have a requirement, which calls for individual additional learning provision. This is identified at the earliest time, intervention put into place, reviewed and discussed with parents and other staff to ensure the most appropriate provision and support for pupils with additional learning needs.

We aim to ensure that all children with ALN have access to a full and broad curriculum, appropriate to their ability and that they develop communication skills by having opportunities to work with other children and adults. This is further developed by nurturing appropriate

behavioural skills and a sense of self-discipline, whilst having a positive attitude towards themselves, their peers, the staff and the school as a whole.

The provision is delivered and supported by trained staff, using a range of resources and technology which supports pupils. If appropriate, we access other specialists from a variety of agencies for expert advice and diagnosis.

When considering a child's additional educational needs the following are considered as cause for concern:-

- Parental concern and observation
- Teacher observations and concerns
- Performance in assessment on entry assessment, spelling, maths and reading tests at a level below that of his /her peer group end of Key Stage Assessment
- Unexplained difficulties with literacy and numeracy
- Behavioural problems which affect learning
- Medical concerns

Following the new IDP process, which is a graduated approach, when a child has been determined to have additional learning needs, meetings are held between all the relevant parties to discuss how the pupil can be best supported in school. The child is placed on the Additional Learning Needs Register and an IDP is created for the child. IDP's are reviewed formally at least once per year.

Dyslexia Friendly Schools Initiative

Venerable Edward Morgan School uses dyslexia friendly teaching strategies. Through early intervention pupils with dyslexic tendencies are identified and taught in the appropriate way.

Primary / Secondary Transition

Most pupils transfer to St Richard Gwyn High School, Flint at the end of Year 6. Some pupils transfer to other local high schools. Cross phase liaison work for Key Stage 2/3 transition is well planned and we have very close links with St Richard Gwyn High School. Headteachers and Year 6 teachers have frequent meetings together and work is moderated.

High Schools made alternative arrangements with parents for inductions during the summer term. During the summer term Year 6 Staff liaised with teachers and Heads of Year from the respective High Schools to share information on pupils transferring in September.

Transfer to High School

Venerable Edward Morgan School has excellent communication links with all High Schools. Children in year 6 with additional learning needs are always discussed with the ALNCO of their new school during their last term before transfer, and all relevant information such as IEP's, IDP's or specialist provision and reading and spelling ages and any communication with outside agencies is passed on.

Educational Visits / Trips 2022-2023

Super Ambassador Event; PC Sawyer Police Talks; Odd Socks Day; Anti-bullying Week; Christmas Tree Festival; Forest School; Individual Photos; Sports Day; Mad Science Assemblies; Year 6 Leavers' Mass; Walks to Wepre; AmaSing Concert; Welsh Roadshow; Tree planting in local community; Eco-Champions Workshops; Summer Fair; NHS Wales Wellbeing Event; Greenfield Valley Trip; Diocesan Sports; Leavers' Celebration Evening; Jambori 2023, Science Stem Workshops, First Communion.

Residential Visits for our Juniors took the form of:

- Year 3 one-night Sleepover at School
- Year 4 one-night Residential at Glan Llyn, Bala
- Year 5 two-night Residential at Nant BH, Llanrwst
- Year 6 two-night Residential to Cardiff

Extra-Curricular Activities

Dodgeball, AmaSing Drama/Arts Club, Wrexham FC, Yr 1 and 2 Dance Club, Christmas Craft Club, Judo, Tag Rugby with Ty Calon.



WELSH LANGUAGE – YR IAITH GYMRAEG

Welsh/Bilingualism

Bilingualism and the teaching of Welsh as a second language is a priority in Edward Morgan School. All staff including Support Staff, Business Manager and DRAs are encouraged to support us in developing the use of incidental Welsh during all aspects of the School Day. Pupils learn Welsh throughout the school, with many opportunities for pupils to practise incidental Welsh alongside their weekly lessons to develop vocabulary, and sentence patterns through topics. Welsh is used within Registration, Worship Time and PE lessons, this is a time when all children join in and develop their understanding of the language. We are proud to be a school in Wales and the Welsh culture is embraced throughout the year in all areas of the curriculum; many of our educational visits are to local historical landmarks to encourage the children in their knowledge and understanding of the local area. St. David's Day is celebrated with our Eisteddfod, and the school's 'Criw Cymraeg' are active in promoting the Welsh Language through Assemblies and 'Ditectif Cymraeg' Certificates each week.

Criw Cymraeg

Our school is working hard to achieve the Cymraeg Campus Language Charter. We aim to increase the use of Welsh by pupils, staff and the wider school community.

We have three awards to work towards - bronze, silver and gold. We have ten targets to achieve for each award. We have gained our Bronze Medal and are currently working towards our Silver medal. Our school has an active Criw Cymraeg - a group of pupils who promote Welsh. Our Criw Cymraeg will lead the Charter.



SCHOOL LINKS WITH PARENTS AND THE WIDER COMMUNITY

Reporting to Parents

Pupil Progress meetings are held termly and an interim report is shared with parents before the meetings showing pupils' last progress scores in reading, spelling and mathematics.

A detailed written annual school report for each pupil is sent to parents in July at the end of a school year.

Communication with parents is encouraged through Seesaw, Website, Texts & E-Mails via the Parentmail App, Twitter, Facebook, Instagram, OurSchoolsApp.

School provides informal personal induction sessions for each Nursery child and their parents during the first week of the autumn term.

The school will strive to address any concerns in a timely manner and will arrange a phone conversation with the class teacher or head teacher at a convenient time. Appointments are sometimes necessary according to teachers' commitments. Likewise, teachers often contact parents if there is anything to discuss, either by telephone or email.

School Prospectus

The school is in the process of updating its prospectus to reflect the changes to the Curriculum in Wales.

A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from another school. A copy of this prospectus will be placed on the school website.

Friends of the School

The Governors wish to express their deep gratitude to the members of the 'Friends of the School' committee who have worked tirelessly over the last year to organise fund raising events including the Christmas Tree Festival, Own Clothes Days, Easter Bingo, School Discos and Raffles.

The money raised by the Friends this year went towards reading books, outdoor equipment and to subsidise trips and events. Every year resources for our pupils are boosted by the fundraising efforts of parents. Thank you all.

Parking

This presents an on-going problem and serious concern. Governors would like to thank those parents who comply with the request not to drive in through the school gates and to leave space along Kensington Avenue so that buses can turn and park safely. Unfortunately, not all parents consider the very real danger to children's lives caused by dangerous parking or driving too fast. The school gates are closed from 8:45am to 3:30pm.

At times driveways have been blocked by parked cars and the Governors ask that all parents PLEASE be considerate when parking outside the properties of neighbours. Thank you.

Community Links

We always try to foster positive links with the wider community. Charities supported this year included CAFOD, Save the Children, Macmillan Cancer Support and Red Cross - Turkey/Syria Earthquake. Governors are very pleased to announce this and pay tribute to staff and pupils. This acknowledges the international focus of our curriculum work and links with other countries and the wider community.



OUR SCHOOL

Our School Day

School Hours		Wraparound Care	
Early Entitlement (EE) (Jan-July)	Mon-Thu 9:00am-11:30am	Breakfast Club (for pre-booked pupils YrR-6)	8:15am-8:45am (gate opens at 8:15am)
Nursery	Mon-Fri 9:00am-11:30am	FUN Club (for pre-booked pupils YrN-6)	3:00pm-5:30pm
Infants	8:55am-3:10pm (gates open at 8:45am)	Playgroup Plus Breakfast (Nursery & EE)	8:30am-9:00am
Juniors	8:55am-3:15pm (gates open at 8:45am)	Playgroup Plus Childcare (Nursery & EE)	11:30am-3:00pm (Mon-Fri Nursery / Mon-Thu EE) (9:00am-3:00pm FRI ONLY EE)

Pupil Numbers

	September 2023
Full Time Pupils	166
Infant Pupils (Reception to Year 2)	53
Junior Pupils (Year 3 to Year 6)	113
Part-Time Nursery Pupils	23

Dosbarth	Year	Teacher
Dosbarth Chestnut	Nursery	Mrs S Brown
Dosbarth Cherry	Reception / Year 1	Mrs C Lovell
Dosbarth Willow	Year 1 / Year 2	Mrs R McCusker
Dosbarth Ash	Year 3 / Year 4	Mrs A Moss
Dosbarth Maple	Year 3 / Year 4	Ms M Woodward
Dosbarth Beech	Year 5 / Year 6	Mrs A Doyle
Dosbarth Oak	Year 5 / Year 6	Mrs S King

Dosbarth (Class) for School Year 2023/2024

Security, Health and Safety

This is a major priority for Governors and Staff. A CCTV system is in place and is regularly maintained. All main entrances to the school have digital lock entry systems. All visitors and staff must sign in and out and report to the Business Manager's Office. Children arriving late or leaving early must also report to the Business Manager's Office. Fire Drills are held regularly and are recorded. Health and Safety tours are made by the Governors.

Provision of Toilet Facilities

In Edward Morgan School there are toilets allocated for both Foundation and KS2 pupils. Nursery have their own toilets. Foundation Phase have a communal set of toilets, and an additional set of boys' and girls' toilets. KS2 pupils have one set of boys' and girls' toilets available, located in the junior corridor. All toilets are cleaned by School Cleaners at the end of the school day. During the School Day the Headteacher and staff ensure the toilets are kept to a reasonable standard and the Headteacher has access to all cleaning equipment should the need arise. All toilet facilities are subject to a Health Safety check by the Health and Safety Committee and Caretaker.

School Accommodation

The accommodation is of good quality and is well maintained thanks to our caretaker, Mr A Allen.

Disabled Access

The school has full access for disabled pupils. We have an accessibility plan in line with the Disability Discrimination Act.



ATTENDANCE

Attendance 2022/2023

Whole School Annual Average = 90.5% Annual average (for pupils with regular attendance) = 91.6% Authorised Absences = 7.4% Unauthorised Absences = 2.1% (For further explanation of the above please see Headteacher)

VEM school works hard to improve attendance figures and has a close working relationship with the Inclusion Welfare Officer. Punctuality is very important and parents are contacted when necessary regarding this.

It is vitally important that all Parents inform school as soon as possible of the reason for any absence either by telephone or a written message. We are clear that for children to make good progress in their learning regular attendance is key.

We want every child who comes to Venerable Edward Morgan to be happy and feel like they belong to our school family. In order to achieve this pupils need to attend school as often as they can.

Poor attendance can have a negative impact on your child's self-esteem and friendship groups. Poor attendance will also have an impact on your child's progress through the curriculum. They can't make achievements against this curriculum if they are not here.

So ...Why does every day attendance matter? Well... here is some data to highlight the impact poor attendance can have.

- Half a day off in a week = 90% attendance
- 1 day off in a week = 80% attendance
- One and a half days off in a week = 70% attendance
- 2 days off in a week = 60% attendance

However, we do understand that there are times when attendance is not possible. We put these into 2 categories. Authorised and unauthorised.

Authorised Absence

If your child is unwell we would expect you to make the judgement as to whether they would be well enough to attend school. Please let school know on the first morning of any absence so school can record the correct attendance mark promptly. If they are unable to attend school then they will have an "I" recorded to signify they are off ill. We can also give a recording of "M" for a medical appointment. However, we kindly ask, where possible, that all medical and dental appointment are made after school hours or during school holidays. We would expect, again where possible, pupils to be able to come to school before and after their appointments. We do like to help where ever possible and so if your child has more than 10 days (20 sessions) absence the school may contact you to see if there is anything we can do as a school to help you.

Unauthorised Absence

If a child does not attend school and we do not receive notification as to why from either a phone call or letter, then it shall be recorded as unauthorised. Late after registration is also counted as an unauthorised absence, if no reason is provided. Any incident of 10 sessions missed through unauthorised absence will be investigated by the school and may result in a referral to the education inclusion team.

Request for Leave of Absence

It is possible to request leave for your child for a special occasion or holiday.

The decision as to whether the absence can be authorised lies solely with the head teacher. Parents do not have an automatic right to withdraw pupils from school during the school term for a holiday. The head teacher will make the decision and may include the following contributory factors:

- Time of year
- Length of time
- Overall percentage of attendance
- Impact on the child's learning

You are able to request up to 10 days absence which must be done where possible at least 28 days before the period of leave. The head teacher will then assess each case on its own merits and report back to you detailing as to the reasons why the request has been approved, or indeed, unapproved.

There are other circumstances where absence may be approved, some of which will not affect attendance, such as Educational and/or residential visits, educated off site etc...

Punctuality

Being on time for school is another way you can support your child being 'School Ready'. For some children arriving late when the class routine has started can be very unsettling and can have an impact on the rest of the day. Children really hate being late for school. It can make them anxious and upset about attending school. If you have problems in getting your child to school on time you must let the head teacher know as soon as possible.

Our school gates open at 8:45am and the bell rings to signal the start of the school day at 8:55am. It is advisable to have your child in school for 8:45am. If you need to drop your child off earlier we have a breakfast club which starts at 8:15am and pupils in Reception to Year 6 are able to attend. Please ask in the office how to book. Lateness can add up to a lot of lost learning.

I hope this helps you understand why attendance and punctuality is so important to us at Venerable Edward Morgan - but more importantly why it is important for your children.



UNIFORM

Sold at Monkhouse.com

Please see points below which should help you when ordering uniform:-

- Order early DO NOT leave it too late
- Uniform is now on display in store
- Click here for a direct link to the Monkhouse website and our uniform page
- The website can also be accessed by going to: Monkhouse.com, and clicking on Find my School in the top search bar, the school can be found by choosing the letter V or by keying in Venerable Edward Morgan
- Click and collect to the school is set up for Wednesday. This service is totally FREE and included with every order are FREE return labels, you will be notified by text /email so you will know when your parcel is ready for collection. Parcels delivered to school will be handed to the children to bring home with them.
- The website will also give all the opening times, address, phone number, email address etc, in the summer they open on Sundays as well; there is loads more information on the website to help you.
- Monkhouse (Forresters), 14/16 New Street, Mold, Flintshire, CH7 1NZ, Tel no 01352 756636, email address: mold@monkhouse.com , store manger: Lea Morriss.

We ask that all children wear the uniform and encourage them to maintain a good standard of clean and tidy dress in school. The uniform is designed to be practical, maintainable and good value for money. Parents are asked to ensure that all items are labelled clearly with their child's name. All children are expected to wear black school shoes and not trainers. Children can come to school in PE kit on PE days (for pupils in KS2 this is a Tuesday). Trainers can be worn on these days. For safety reasons we ask that the children do not wear jewellery in school and it is important that children are properly dressed for physical activity.

FINANCE

Accounts

- School Budget A school budget forecast statement for the financial year 2023/2024 is still being finalised, a draft is tabled below.
- School Fund In addition to this all money paid into school for items such as photos, trips and charity collections is held in the School Fund bank account and bills are paid by cheque/bank transfer. The School Fund Account is audited regularly.
- School Meals Dinner money is paid through School Gateway into a Newydd / Flintshire County Council Account.



Forecast Budget 2023/2024

Budget Heading	Element	Schools Planned Budget	Formula Budget 23/24
Employees	Supply, Teachers, Admin, Cleaning, Caretaking, Midday Supervision	825,344	677,087
Premises	Reps & Maint, Improvement Grant, Grounds Maint, Energy, Refuse	91,291	74,419
Transport	Travelling Expenses	0	0
Supplies	Postage, Capitation, Additional Resources	22,700	29,156
Agency	Adult Meals	0	0
	Pupil Meals	0	0
Income	EPD/NQT Training, Foundation Phase, PDG, EIG	-155,965	-53,837
LEA Support	LEA Support	48,157	48,157
	Contingency Fund	-56,545	0
	SCHOOL TOTALS	774,982	774,982

AUDITED SCHOOL FUND CERTIFICATE

Voluntary School Fund Certificate Year ended 31 March 2023

School: Ve	nerable Edw	vard Morgan Catholic Prim School FUND	ary
Balances b/fwd.	£	Balances c/fwd.	£
Current account b/fwd.	5444.38	Current account c/fwd.	9247.04
Add, Resources a/c b/fwd.	0.00	Add, Resources a/c c/fwd.	35.78
ess unpresented cheques	0.00	Less unpresented cheques	340.00
Yus outstanding credits	0.00	Plus outstanding credits	0.00
etty cash b/fwd.	204.83	Petty cash c/fwd.	1035.18
otal funds b/fwd.	5649.21	Total funds c/fwd.	9978.00
Payments			
Expenditure for the year	34282.77		
ess cheques written off	0.00	Reconciliation	£
otal payments in year	34282.77	Total funds b/fwd.	5649.21
		Total payments in year	34282.77
Receipts	38611.56	Total income in year	38611.56
Total income in year	38611.56	Total funds c/fwd.	9978.00
Date26-May-2023		Date26-May-2023	
	Auditor	Certification	
Venerable Edward Morgan C	atholic Primary S hool Governors'. I school fund for th		unds - view of the
Auditor's Profession	Comments (co	ontinue overleaf if necessary)	
	Governin	Body Approval	KIE
	idio	Date 8 6 23	
after the year to which it r	elates.	nd sent to the Education Support 1	
Please scan and email thi David.Bateman@flintshire		ce fully completed, certified and	approved to



SCHOOL HOLIDAYS 2023/2024

Autumn Term 2023

1 st September	Staff Training
4 th September	Staff Training
5 th September	School Opens
11 th September	Nursery Starts
27 th October	October Half Term
6 th November	School Opens
21 st December	Christmas
22 nd December	Staff Training

Spring Term 2024

8th January	School Opens
8 th February	February Half Term
9 th February	Staff Training
19 th February	School Opens
22 nd March	Easter

Summer Term 2024

8th April	Staff Training
9 th April	School Opens
6 th May	May Day
24 th May	May Half Term
3 rd June	Staff Training
4 th June	School Opens
19 th July	Summer Holiday



PROPOSED TERM DATES 2024/2025

Autumn Term 2024

21st July

2 nd September	Autumn Term Starts
25 th October	October Half Term
4 th November	School Opens
20 th December	Christmas
Spring Term 2025	
6 th January	Spring Term Starts
21 st February	February Half Term
3 rd March	School Opens
11 th April	Easter
Summer Term 2025	
5 th May	May Day
6 th May	Summer Term Starts
23 rd May	May Half Term
2 nd June	School Opens

Summer Holiday

25



'Love and Support in all we are taught'

Compiled by the Governing Body of Venerable Edward Morgan Catholic Primary School, November 2023

Latest Estyn Inspection Report can be found:https://www.estyn.gov.wales/provider/6643312