

Yr Hybarch Edward Morgan Ysgol Gynradd Gatholig  
**Venerable Edward Morgan Catholic Primary School**

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Mrs R Langley BEd  
Pennaeth Headteacher



"LOVE AND SUPPORT IN ALL WE ARE TAUGHT."  
"CARIAD A CHEFNOGAETH YM MHOPEITH RHYDAN NI'N DDYSGLU."

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9<sup>th</sup> September 2020

Dear Parents/Carers

Firstly I can't tell you how pleased I am to have a school full of children once again. The pupils look so smart in their uniforms and it is wonderful to see how pleased they are to return, so Thank you.

I just want to clarify the morning drop off times as a few parents have queried the arrangements. Apologies for any confusion this morning but it is inevitable there will be a few hiccups. I really appreciate everyone's patience, as myself and staff come to terms with all the new procedures. Please just bear in mind we are trying our best to keep your children safe.

To clarify drop off is:-

- Key Stage 2 will enter through the *left* small gate
- Years 5 and 6 drop off between 8:40am and 8:50am
- Years 3 and 4 drop off between 8:50am and 9:00am
  
- Foundation Phase will enter through the *right* small gate
- Years 1 and 2 drop off between 8:45am and 8:55am
- Nursery and Reception drop off between 9:00am and 9:10am

Also, to be clear even though we have allowed a 10minute window for pupils to arrive (allowing for traffic or other mishaps), you should be arriving at school for your child's start time. For example Year 5/6 pupils should be here for 8:40am (not sat in cars waiting for 8:50am). So please try to arrive for the start time of your child's POD to help us start the day smoothly.

Also, for clarification collection is:-

- Foundation Phase will leave through the *right* small gate
- Reception will leave between 2:45pm and 2:55pm
- Nursery will leave from 3pm
- Years 1 and 2 will leave between 3:05pm and 3:10pm
  
- Key Stage 2 will leave through the *left* small gate
- Years 3 and 4 will leave between 3:00pm and 3:05pm
- Years 5 and 6 will leave between 3:10 pm and 3:15pm

Yours sincerely

Mrs R Langley  
Headteacher

Cyfeirier pob gohebiaeth at y Pennaeth Please address all communications to the Headteacher

